



## **Comrie Development Trust Website Privacy Policy**

This website is operated by the Comrie Development Trust (CDT). This policy tells you how we use the information that you may submit to us, through online forms, or indirectly through your web browser. We follow data protection regulations and make sure that:

- We will never sell your information or pass it to third parties beyond what is required for the function of this website, to deliver a service you request from us or by the law.
- We will only keep your information for as long as is required for the function of this website, or the service you request from us, or where the law requires us to do so.
- We will keep your personal data safe using reasonable security safeguards against unauthorised access, loss or theft.

### **VISITORS TO THE WEBSITE:**

This website uses Cookies to help keep this site running smoothly and to improve your experience of using the website. Information on the cookies we use are below.

### **CONSENT:**

Our lawful basis for collecting your details is one of Consent and by using this site you are accepting the terms of this Privacy Policy.

### **COOKIES:**

To help keep this site running smoothly, small data files are placed on your computer. These are known as cookies. They improve things by:

- Remembering settings, so you don't have to keep re-entering them whenever you visit a new page
- Remembering information you've given (e.g. your postcode) so you don't need to keep entering it.
- Measuring how you use the website so we can make sure it meets your needs.

Our cookies are not used to identify you personally. They're just here to make the site work better for you. Indeed you can manage and/or delete these files as you wish. To learn more about cookies and how to manage them, visit AboutCookies.org. <https://www.aboutcookies.org/>

### **First Party Cookies:**

These are our own cookies, controlled by us and used to provide information about usage of our site. We use Google Analytics which sets cookies to help accurately estimate the number of visitors to the website and volumes of usage.

**Google Analytics** collect information about how people use this site. We do this to make sure its meeting its users' needs to and to understand how we could do it better. Google Analytics stores information about what pages you visit, how long you are on the site, how you got here and what you click on. CDT do not collect or store your personal information (e.g. your name or address) so this information cannot be used to identify who you are. Neither CDT or Google associate your IP address with any personally identifiable information.

The following are cookies used by Google Analytics:

- \_ga;
- \_gid;
- \_gat;
- AMP\_TOKEN; \_
- gac.<property-id>

These cookies are set only if you have given us consent to use these cookies.

**Cookie Notice:** This cookie is used in order to hide the Cookie Message (for one month) once the user clicks OK.

**Third Party Cookies:** These are cookies found in other companies' internet tools which may be used to enhance a website, for example Google Maps or YouTube, have their own cookies, which are controlled by them. The CDT website does not control the dissemination of other companies' cookies. You should check the other companies' websites for more information about these. To opt-out of third parties collecting any data regarding your interaction with our website, please refer to their websites for further information.

### **ACCESS TO YOUR PERSONAL INFORMATION**

You have the right to find out what information we hold about you. You can do this by making a 'subject access request'. To make a request, or if you have any questions regarding this policy, you can email us at

**admin@comriedevelopmenttrust.org.uk**