



MINUTES OF BOARD MEETING
Monday 4 November
Held in Hut 4, Cultybraggan Camp at 7pm

1. **Attending: H Buchan, B Thow, C Palmer, D Robertson, H Wood, B Urquart, J Birrell**

HB welcomed those present.

Items 8 then 7 were taken first but shown here in Agenda order.

2. **Minutes of the Previous Meetings were approved**
3. **Matters arising from the Previous Meeting**
BU submitted a paragraph which was read out.
4. **Applications for CDT Membership.**
No applications had been received.
5. **Declarations of interest of members**
None were declared.
6. **Health & Safety**
HB reported a fall over a boot-scraper outside Camp Stores. This is a known problem, usually covered to be more visible. EMG will arrange for the item to be removed.
7. **Beetroot & Chocolate Presentation**
Sam Walker informed the group of origins of his business as an outside caterer, more recently specialising in Weddings. They purchased hut 17 in July 2016 and converted it to their kitchen. B&C were the sole submission when tenders were sought in 2018 for businesses to run a cafe on site. He repeated his intention to run a cafe within the huts known as “Officers' Mess” and B&C want to work with CDT to achieve this. While operating on Doors Open Days, they requested customers to complete questionnaires that revealed a strong need for a catering presence on site.

A discussion followed during which SW suggested work might start converting the buildings in stages as opposed to waiting for grants to do the entire job at once.

WL summed the situation:

The site needs a cafe running within officers' mess,
These buildings need renovation,
Beetroot & Chocolate are the prime contenders to run the cafe.

8. **Self-Catering Development**
A Hemming (Finance Officer, joining the meeting for this item) had previously

circulated a short report (attached) summarising the meeting CDT (AH & CP) held with HLF & HES in Edinburgh on 10 September. AH brought a revised Cash Flow Forecast for the project.

HLF have stated the project can commence while expecting CDT to continue seeking funding to complete the whole project as previously conceived. Discussions followed over percentages of project costs to be funded, payment schedules, other sources of funding and other practicalities. That we should proceed was approved unanimously.

We agreed to create 5 four-bed huts, one of which would be made fully accessible, the remaining huts to be left as shell for commercail leasing.

A potential professional fund-raiser will meet with us later in November with a view to defining our overall requirements.

LEADER has agreed to fund part of work to extend Sewage capacity.

CP thanks AH for all his work on this project as he left the meeting.

BU produced his new financial model of projected income.

9. Staff Reports

A concert had been well received.

Revised Policy documents would be circulated to board members.

JB asked when we could see the report on Heart 200.

10. Any Other Business

JB started a short board administration discussion, which concluded to satisfaction of all present.

11. Date of Next Board Meeting

Monday 2 December at 7.00pm.