



**COMRIE DEVELOPMENT TRUST - BOARD OF DIRECTORS NOMINATION FORM**

NAME OF NOMINEE (block capitals) \_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_

POST CODE \_\_\_\_\_ PHONE \_\_\_\_\_

Please give a short description of your personal interest and involvement in the activities of Comrie Development Trust, and reasons for wishing to join the Board of Directors.

Empty box for personal interest and involvement description.

Please provide a brief summary of any relevant skills, experience or interests which you would bring to Comrie Development Trust.

Empty box for relevant skills, experience or interests summary.

**Please turn over for important information about the roles and responsibilities of Directors.**

I wish to be nominated for election to Comrie Development Trust’s Board of Directors.

SIGNED BY NOMINEE \_\_\_\_\_

**Please return this form to Comrie Development Trust, by Friday 9 December 2011.**

## Information for Board Nominees

The Comrie Development Trust (CDT) is a company limited by guarantee. It was founded in 2006 by local residents of Comrie. The Trust currently has 595 members who all live within CDT's boundary and a further 124 associate members who live out with the area but support the aims of the Trust. It is recognised by OSCR as a Scottish Charity.

### Governance

The Board of Directors (or Trustees) is the main executive committee of CDT and is responsible for governance and decisions regarding strategic direction. It comprises a maximum of 15 Directors (up to 12 of which may be elected and up to 3 may be co-opted). The Board meets on a monthly basis, usually on a Monday night. The Trust has set up various working groups to progress specific projects and these each report back to the Board. Most Board members are involved in at least one CDT working group.

The Directors all agree to adhere to a Code of Corporate Governance, including the retention of a Register of Interests that is held at the Company's Registered Office and reviewed annually. All Directors must support the aims of CDT (see below) and agree to serve the needs of the Trust and not act to gain advantage for themselves or other organisations to which they belong. Directors must also confirm that they are not disqualified from acting as a Charity Trustee.<sup>1</sup>

### Aims & Principles

The Trust is guided by the following aim and principles, developed through consultation with our community. Our Aim is to promote the sustainable development of our village for the benefit of local people, groups and businesses

#### Our Principles

- Work closely with local people, groups and businesses
- Capture and build community passion, enthusiasm, ideas and skills
- Promote quality in everything we do
- Keep our £ local
- Ensure every aspect of our work is financially and environmentally sustainable
- Keep our eye on the future while learning from the past

### Note

Although we welcome nominations from any member who supports the aims of CDT, we would be particularly interested to receive applications from members with an interest or experience in areas such as communications, staff management, organisational governance or youth involvement.

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<sup>1</sup> Please note that you cannot act as a Charity Trustee:

- if convicted of an offence involving dishonesty
- if convicted of an offence under the Charities and Trustee Investment (Scotland) Act 2005
- if an undischarged bankrupt
- if removed from the management or control of a charity by the Office of the Scottish Charity Regulator or by the Scottish Courts
- if removed as a Charity Trustee by the Charity Commissioners for England & Wales or by the English Courts
- if disqualified under Company Directors Disqualification Act 1986